



PIA Standard Operating Procedure 322 v.1.6
Parachute Industry Association Publications
August 24, 2013

Awards Committee

1. General

This document establishes the Awards Committee and defines its authority and its various responsibilities. The Awards Committee is a permanent, standing PIA committee. Nothing herein is meant to conflict with the association's by-laws or articles of incorporation. In the event of such conflict, the by-laws or articles of incorporation shall take precedence.

2. Purpose

The main purpose of presenting awards is to bring attention to the parachute community and the PIA. When individuals are honored, the press covers the event and the result is both print and broadcast coverage of parachutes and skydiving. The primary goal of the Awards Committee is to acknowledge, recognize and honor our members for their contributions to parachutes and skydiving. The committee shall make award nominations and shall establish new PIA awards. The Awards Committee shall research the efforts of members then recommend that individuals and groups be recognized for their achievements in and contributions to parachuting and skydiving.

3. Organization

The Awards Committee will consist of an elected Chair, Co-Chair and at least two other members appointed by the Chair. The Chair's term is two years, commencing the first meeting of the odd years.

4. Procedures

The PIA Awards Committee shall recommend nominees for PIA consideration for PIA and other industry awards, medals and other special recognition.

- 1) PIA members are encouraged to submit suggested nominees to the PIA Awards Committee Chair on the Nomination Submission Form with appropriate attachments.
- 2) After a review of all nominees proposed, the Awards Committee shall select nominees for each award. Selection process voting for the committee can be in person, via e-mail, phone or fax.

- 3) Once nominations are approved by the committee, the committee chair shall forward an appropriate letter of recommendation to the awarding body in support of each candidate, together with necessary supporting documents and evidence.
- 4) The chair will then follow up personally if necessary with each of the aviation organizations sponsoring the various national and international awards, to ensure that PIA nominees are properly evaluated.
- 5) Submit press releases to Parachutist and/or other related industry publications announcing award presentations.

5. Awards List

1. Parachute Industry Association Awards.
[\(See Attachment A.\)](#)
2. Awards made by other organizations for which PIA members may be eligible.
[\(See Attachment B.\)](#)